



## CALENDAR OF PROCEDURES OF DOCTORATE – NEW DOCTORAL STUDENTS 2024-25 ACADEMIC YEAR

1 <sup>st</sup> PRE-REGISTRATION PHASE				
PROCESS	PERIOD	OBSERVATIONS		
PRE-REGISTRATION	From 12 July to 4 November 2024	The deadline to complete the minimum documentation for access will be 10 natural days from pre-registration or until 4 November 2024. The month of August shall not be considered for academic purposes and no new pre-registrations will be able to be done. Candidates pre-registered in July will have access to the document manager to upload documentation, which will be checked from September.		
ADMISSION	From 12 July to 4 December 2024	Periodically, the coordination will admit on academic grounds candidates depending on the number of people pre-registered who have submitted the minimum documentation. Admission on academic grounds involves reservation of the place for the same academic year in which pre-registration has been done. The month of August shall not be considered for academic purposes and admissions done in August will be managed from September.		
REGISTRATION	From 4 October to 19 December 2024	Candidates admitted in this phase who have not registered within this period may still do it beyond the deadline paying the corresponding fees. The final deadline to register for candidates pre-registered in this phase is 10 April 2025.		
<b>ANNUAL ASSESSMENT</b>	All the students who have not attended or have failed the 1 <sup>st</sup> call must attend the 2 <sup>nd</sup> call. To attend and pass the annual assessment is compulsory to continue in the programme.	PHASES	APRIL 2025 (1 <sup>st</sup> call)	JUNE 2025 (2 <sup>a</sup> call)
		Submission of DAD and PLAINV (PhD student)	From 13 January to 30 April	From 16 June to 8 July
		Submission of the assessment report (thesis supervisor-tutor)	From 2 to 16 May	From 9 to 18 July
		Introduction of the grade (academic committee)	From 19 May to 3 June	From 21 to 30 July
		Approval of the grade record (CDE)	Extraordinary of 6 June	Extraordinary of 5 September



2 <sup>nd</sup> PRE-REGISTRATION PHASE				
PROCESS	PERIOD	OBSERVATIONS		
PRE-REGISTRATION	From 10 January to 10 March 2025	The deadline to complete the minimum documentation for access will be 10 natural days from pre-registration of until 10 March 2025.		
ADMISSION	From 10 January to 3 April 2025	Periodically, the coordination will admit on academic grounds candidates depending on the number of people pre-registered who have submitted the minimum documentation. Admission on academic grounds involves reservation of the place for the same academic year in which pre-registration has been done.		
REGISTRATION	From 13 January to 10 April 2025	Candidates admitted in this phase who have not registered within this period may still do it beyond the deadline paying the corresponding fees. The final deadline to register for candidates pre-registered in this phase is 13 June 2025. If registration is done after 30 April 2025, the student will only be able to attend the 2 <sup>nd</sup> evaluation call (June).		
<b>ANNUAL ASSESSMENT</b>	All the students who have not attended or have failed the 1 <sup>st</sup> call must attend the 2 <sup>nd</sup> call. To attend and pass the annual assessment is compulsory to continue in the programme.	<b>PHASES</b>	<b>APRIL 2025 (1<sup>st</sup> call)</b>	<b>JUNE 2025 (2<sup>nd</sup> call)</b>
		Submission of DAD and PLAINV (PhD student)	From 13 January to 30 April	From 16 June to 8 July
		Submission of the assessment report (thesis supervisor-tutor)	From 2 to 16 May	From 9 to 18 July
		Introduction of the grade (academic committee)	From 19 May to 3 June	From 21 to 30 July
		Approval of the grade record (CDE)	Extraordinary of 6 June	Extraordinary of 5 September



### 3<sup>rd</sup> PRE-REGISTRATION PHASE

- The programme coordinator may request to open the 3<sup>rd</sup> phase if there are candidates who may have all the necessary documentation that meets all the requirements for registration before the registration deadline.
- For candidates pre-registered during the 3<sup>rd</sup> phase the deadline to register to the programme for the academic year 2024-25 will be 13 June 2025.

<b>ANNUAL ASSESSMENT</b>	All the students who have not attended or have failed the 1 <sup>st</sup> call must attend the 2 <sup>nd</sup> call. To attend and pass the annual assessment is compulsory to continue in the programme.	<b>PHASES</b>	<b>JUNE 2025 (1<sup>st</sup> call)</b>	<b>SEPTEMBER 2025 (2<sup>nd</sup> call)</b>
		Submission of DAD and PLAINV (PhD student)	From 16 June to 8 July	From 15 to 19 September
		Submission of the assessment report (thesis supervisor-tutor)	From 9 to 18 July	From 22 to 25 September
		Introduction of the grade (academic committee)	From 21 to 30 July	From 26 to 30 September
		Approval of the grade record (CDE)	Extraordinary of 5 September	Extraordinary of 3 October



## CALENDAR OF PROCEDURES OF DOCTORATE – SECOND YEAR AND SUSEQUENT DOCTORAL STUDENTS. 2024-25 ACADEMIC YEAR

PROCESS	PERIOD	OBSERVATIONS		
<b>REGISTRATION</b>	From 16 to 30 September 2024	<ul style="list-style-type: none"> <li>• Doctoral students registered as new students for the academic year 2023-24 who have been favourably evaluated in April or June, who have been authorised to submit the thesis after 5 September 2024, always in compliance with the deadlines and additional requirements for the thesis submission established by the academic committee of the doctoral programme.</li> <li>• Doctoral students of second academic year and subsequent who have been favourably evaluated in April or June, who have been authorised to submit the thesis after 5 September 2024 and always in compliance with the deadlines and additional requirements for the thesis submission established by the academic committee of the doctoral programme.</li> </ul>		
	From 14 to 25 October 2024	<ul style="list-style-type: none"> <li>• Doctoral students registered as new students for the academic year 2023-24, who were pre-registered during the 3<sup>rd</sup> phase and who have been favourably evaluated on the 2<sup>nd</sup> evaluation call (September), who have been authorised to submit the thesis after 5 September 2024 and always in compliance with the deadlines and additional requirements established by the academic committee of the doctoral programme.</li> </ul>		
	<p>Doctoral students of second academic year and subsequent who have not registered within the corresponding period may still do it beyond the deadline but they will be required to pay the corresponding additional fees. The final registration deadline is 10 April 2025.</p>			
<b>ANNUAL ASSESSMENT</b>	All the students who have not attended or have failed the 1 <sup>st</sup> call must attend the 2 <sup>nd</sup> call. To attend and pass the annual assessment is compulsory to continue in the programme.	<b>PHASES</b>	<b>APRIL 2025 (1<sup>st</sup> call)</b>	<b>JUNE 2025 (2<sup>nd</sup> call)</b>
		Submission of DAD and PLAINV (PhD student)	From 13 January to 30 April	From 16 June to 8 July
		Submission of the assessment report (thesis supervisor-tutor)	From 2 to 16 May	From 9 to 18 July
		Introduction of the grade (academic committee)	From 19 May to 3 June	From 21 to 30 July
		Approval of the grade record (CDE)	Extraordinary of 6 June	Extraordinary of 5 September